

TO: James L. App, City Manager

FROM: Joseph M. Deakin, Public Works Director
Robert A. Lata, Community Development Director
Barbara Partridge, Library & Recreation Services Director

SUBJECT: Sherwood Park Master Plan Implementation

DATE: December 3, 2002

NEEDS: For City Council to consider hiring a landscape architect/park planner to review the Sherwood Park Master Plan, to provide for a community participation process, and to design a rehabilitated replacement for the play area currently at Sherwood Park.

FACTS:

1. In 1999, a concept was approved to combine Sherwood and Oak Creek Parks, resulting in the "Sherwood Park Master Plan."
2. Projects that impact and change the Master Plan (specifically, developing the Senior and Veterans Centers) have been added since 1999, and the Master Plan is now infeasible in its present configuration.
3. On May 29, 2002, the City Council met in Joint Session with the Parks and Recreation Advisory Committee to discuss recreation facilities and program demands, including the Sherwood Master Plan. The Council directed staff to review, update and refine the Master Plan alternatives and return with revised options for Council consideration
4. In July 2001, the City Council directed staff to apply for the Safe Neighborhood Parks Bond grant, and the City received a \$207,000 grant. In 2001, REC, Inc. raised \$15,000 and specifically requested the City use the funds for "Sherwood Forest." The City Council matched the REC, Inc. contribution, allocating \$15,000 from the Park Development Fund, bringing the budget to \$237,000. In June 2002, the City Council appropriated all these funds to Sherwood Park play area enhancement and replacement.
5. Staff issued a Request for Proposals to twenty-two (22) landscape architects for the Sherwood Park play area enhancement. Seven firms submitted proposals.
6. On July 11, 2002, a consultant selection team comprised of representatives from City Council, Parks and Recreation Advisory Committee, REC Inc. and the Chamber of Commerce interviewed landscape architects/park planners to design the "Sherwood Forest" play area. The top candidates for the project expressed the need to first determine the Master Plan before siting and designing a new playground. The selection committee selected Purkiss-Rose and Community Design Group as the top two candidates for further consideration. After researching projects completed by both firms, staff evaluates Community Design Group as the best designer and planner for the City's needs.

**ANALYSIS
AND**

CONCLUSION: Implementing the Sherwood Park Master Plan requires taking planned steps to reach a goal. The Community supports improving Sherwood Park and Oak Creek Park to provide for more flexibility and greater use (and safety), however, there are competing interests and issues including traffic circulation in the immediate area.

Revising the Sherwood Park Master Plan could be accomplished using an open process of public participation and discussion, described by Community Design Group. They recommend updating and modifying the current Master Plan to provide for the actual Senior and Veterans Centers sites. Upon this fundamental update for existing conditions, updates and modifications could be effected through:

- Updating and revising the area's Traffic Study to identify feasible options;
- Developing and implementing a neighborhood and general public participation process to evaluate land use/recreation options for Sherwood Park/Oak Creek Park in the context of the Parks and Recreation Element of the General Plan; and, finally
- Update the Sherwood Park Master Plan concept through a formal public participation process.

Staff estimates this process will take approximately 6-9 months to complete. A design professional will be needed to make conceptual plan changes, and oversee/organize the traffic analysis and public participation process. Staff does not have the expertise or facilities to take on such a design process, and it would be prudent to get assistance in public participation process from a professional experienced with such endeavors.

Community Design Group offers the combined ability to study the Master Plan options, to create a public participation process that involves the neighborhood and community in the planning process, and to take the final plan to a design phase to implement the project Council allocated funds to complete (i.e. Sherwood Forest). The work scope developed with Community Design Group will need to be supplemented with a traffic professional, to provide a broader traffic analysis to explore options to accessing the neighborhoods east of Creston Road. The method described by Community Design Group, otherwise, uses the step-by-step process perceived as necessary in this project.

POLICY

REFERENCE: Resolution No. 99-xx approving the Sherwood Park Master Plan

FISCAL

IMPACT: Community Design Group's proposed fee is \$51,490. These funds are within the budget appropriated (\$237,000) for this project under Account No. 216.910.5452.426.

OPTIONS:

- a. For the City Council to adopt Resolution No. 02-xx directing the City Manager to enter a Service Agreement with Community Design Group to assist the City in reviewing the Sherwood Park Master Plan, to develop and implement a community participation program, and to site and design a playground/play area rehabilitation project within Sherwood Park/Oak Creek Park.
- b. Amend, modify or reject the above option.

Attachments (3)

- 1) Resolution
- 2) Reference Checks and Site Visit Results
- 3) Scope of Work & Fee Proposal

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DIRECTING THE CITY MANAGER TO ENTER A SERVICE AGREEMENT WITH COMMUNITY
DESIGN GROUP TO ASSIST THE CITY IN REVIEWING THE SHERWOOD PARK MASTER PLAN,
DEVELOP AND IMPLEMENT A COMMUNITY PARTICIPATION PROGRAM, AND SITE AND
DESIGN A PLAYGROUND/PLAY AREA REHABILITATION PROJECT WITHIN
SHERWOOD PARK/OAK CREEK PARK

WHEREAS, in 1999, a concept was approved to combine Sherwood and Oak Creek Parks, resulting in the "Sherwood Park Master Plan"; and

WHEREAS, projects that impact and change the Master Plan (specifically, developing the Senior and Veterans Centers) have been added since 1999, and the Master Plan is now infeasible in its present configuration; and

WHEREAS, on May 29, 2002, City Council directed staff to review, update and refine the Master Plan alternatives and return with revised options for Council consideration; and

WHEREAS, in June 2002, the City Council appropriated \$237,00 to Sherwood Park play area enhancement and replacement resulting from a \$207,000 Safe Neighborhood Parks Bond grant, \$15,000 raised by REC, Inc., and a City match of \$15,000 from the Park Development Fund; and

WHEREAS, staff issued a Request for Proposals to twenty-two (22) landscape architects for the Sherwood Park play area enhancement and seven (7) firms submitted proposals; and

WHEREAS, on July 11, 2002, a consultant selection team comprised of representatives from City Council, Parks and Recreation Advisory Committee, REC, Inc. and the Chamber of Commerce interviewed landscape architects/park planners to design the "Sherwood Forest" play area; and

WHEREAS, top candidates for the project expressed the need to first determine the Master Plan before siting and designing a new playground; and

WHEREAS, staff evaluates Community Design Group as the best designer and planner for the City's needs.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby direct the City Manager to enter into a Service Agreement with Community Design Group to assist the City in reviewing the Sherwood Park Master Plan, to develop and implement a community participation program, and to site and design a playground/play area rehabilitation project within Sherwood Park/Oak Creek Park.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3rd day of December 2002 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk